

To the student:

You are beginning a semi-independent study opportunity through the Portable Assisted Study Sequence (PASS) program. PASS is an excellent way for you to build skills or obtain credit toward high school graduation. PASS is flexible. You can study at your own pace. PASS can help you make up partial or full credits. You can take core subjects or elective courses through PASS. However, it **is** semi-independent study. *Semi* means that you are not entirely on your own; the PASS mentor/instructor will give you the help you need. Still, *independent* means that the responsibility for studying and completing the work rests on you.

How PASS works

Each PASS course is made up of five units. Your PASS mentor/instructor will give you one unit at a time as well as any supplementary materials you will need to complete the unit. Each time you complete a unit, your mentor/instructor will give you a test to check how well you have learned the material. If you have achieved a passing score, you will be ready to start a new unit. PASS courses can be used to obtain high school credit. Each course is equivalent to a semester's work, or one half Carnegie credit or your school's equivalent. When you have passed all five unit tests, you will be eligible for course credit. You can also use PASS courses to help you to build skills, or as supplemental support for traditional courses.

Here's what you need to do

- Set up a meeting schedule with your PASS mentor/instructor. (If you are working on a PASS course in a classroom, this schedule will already have been determined.)
- Work with your PASS mentor/instructor on goals for completion of the work. How much will you be able to complete before your next appointment or class?
- Arrange for study time and work to complete your goals.
- Write down questions as they occur to you so you can ask your mentor/instructor.
- Attend class or meet with the mentor/instructor as scheduled.
- Prepare for the unit test as you complete a unit.
- If you move, inform your mentor/instructor of your new location. The PASS program can help you to establish a relationship with a mentor/instructor in your new location so that you can continue your work.